IATI Implementation Schedule for Transparency International Secretariat (TI-S)

Version 1.01 *Date 30/05/2012*

Part 1: Public donor Implementation schedule

1. When will data be published?

Timetable and frequency of publication
Which organisations/agencies will your IATI data cover? *(What % of your total development flows does this cover? What is missing?)*   **Data published on IATI will be staged and eventually aim to cover 100% of the funds received by the organisation. Some information might be excluded following the finalisation of the disclosure policy; however, this is expected to be minimal.**
Overall timetable for publication *(Provide a date for when these organisations will publish a) an initial set (incomplete) of IATI data b) full IATI implementation)*   **Data will be published from May 2012 and initially include the organisation data file and a limited number of activities. New activity data files will be added as soon as an automated system for the generation of the data files is implemented, or a public Excel/web entry platform is available. Full IATI implementation is envisaged from January 2014.**
Timeliness and frequency of publication *(How soon after data is captured and available internally will data be published? Will data be published on a monthly or quarterly basis?)*   **Data authorised for release will be published quarterly, and include new entries and updates of previous information.**
How early in lifecycle will activity details be published? *(Will activity details be published during the pipeline/identification stage or not until they are approved and in the implementation stage)*   **Data will be published once contracts have been signed and data has been authorised for release.**
Data quality status *(Do you want to identify the status of the quality/audit/statistical verification of data that is published in registry? Please indicate whether you anticipate doing this, and the likely timing of moving from unverified data to verified data)*   **Data authorised for release will be verified and quality checked on a sample basis before first publication. As part of the regular quarterly updates, all published data will also be verified and quality checked, and amended if deemed necessary.**
Resources available to implement IATI? *(Please outline what staff and system resources are being made available to implement IATI, any relevant organisational structures e.g. working groups, and who is leading on IATI implementation)*   **Responsibility for IATI implementation rests with the IATI Implementation Team at TI-S, made up of 5 staff members, including representatives from resource development, policy and research, governance, communications and finance. The team reports regularly to the Management Group.**

Other notes

TI-S has recently implemented a new financial and accounting system, and is still working towards its full operation –a key priority for the organisation. Hence, IATI data published in the foreseeable future (i.e. up to December 2013) is unlikely to be automated, and will therefore require significant staff resources, particularly from the finance team.
In the medium term, it is envisaged that the new system will make possible the automatic processing and uploading of the data in compliance with the IATI standard.

2. What are the exclusions from publication?

Exceptions and constraints: general rules that exclude activities from being published. Any specific data item exclusions should be listed in section 4

Thresholds *(are there any thresholds on the value of activities or transactions to be published. Please specify what the general threshold limits are for publication)*

No thresholds will be established on the financial value of activity related data being published.

Exclusions *(Please identify any rules for excluding data or information that will either be applied automatically or used as a basis to manually exclude publication. Note that exceptions for publication should be kept to a minimum and based on existing national or other regulations)*

No exclusion of data is envisaged. However, where there is reason to believe that publication would present a credible risk to organisations or individuals involved, or the organisation is required by local regulations (e.g. Data Protection) not to publish information, TI-S will manually exclude the data.

Additionally, TI-S may exclude historical data, that is, any information related to activities (programmes/projects) that have been closed on or before 1 April 2012.

Any general issues or other constraints

3. How will data be published?

Information for prospective users of information

Licensing *(Under which license will data be published: public domain or attribution? If the license does not meet the IATI standard please specify why. Please state whether you intend to use the IATI authorised license or another)*

TI-S data will be published under the Open Data Commons - Attribution License (ODC-BY).

Definition of an activity and multi-level activities *(How is an activity defined e.g. projects and programmes, or some other structure? Do you have multi-tiered project structures e.g. projects and sub-projects or components? AT which level do you intend to publish details?)*

TI-S operates under the following structures: Programmes (a comprehensive set of integrated initiatives (projects, networks and stand-alone activities), projects (a temporary endeavour with a defined beginning and end, undertaken to meet unique goals and objectives, typically to bring about beneficial change or added value.), sub-projects (a project, or a part thereof, delivered by a partner organisation) and activities (a task, or set of tasks, that occurs over time, has

recognizable results and is managed). In the context of IATI, TI-S' programmes/projects/sub-projects will be mapped to the definition of Activity within the Standard.	

Segmenting data for publication *(The recommendation is to publish data segmented by country i.e. one data file for each country. Duplicate project data must not exist within different files, so projects targeting multiple countries or regional/worldwide by nature should be held within a non-country specific file(s). Is this a practical suggestion for your programme? How many projects are not specific to one country and what non-country files best suit your programme?)*

A number of TI-S programmes/projects are multi-country, either global or regional. Hence, activity data will be published as a single file, encoded as per the IATI data specification, for each activity (i.e. unit of aid) .

Do you intend to provide a user interface in addition to raw IATI data? *(Will IATI data be accessible for end users through an existing or a new user interface on your website? [Note: this is not an IATI requirement])*

TI-S will publish raw data and no user interface is planned for the foreseeable future.

4. What data will be published – data coverage for IATI implementation

Green	Able to publish
Orange	Able to publish but with either some caveats or some further work to do. Refer to publication notes.
Red	Unable to publish. Refer to publication notes.

Coverage: publish as much data as possible for all new and ongoing projects. For each data item:

- ❖ **Colour code according to the definitions above**
- ❖ **When data can start being published** (with reference to the overall timetable for publication described above in section 2, indicate when in the publication timetable this data item will be published)
- ❖ **Exclusions & thresholds** (highlight any data specific thresholds or exclusions that you require for specific data items. Identify the reason the exclusion is sought:
    - a) Not applicable to organisation
    - b) A non-disclosure policy
    - c) Not currently captured and prohibitive cost
    - d) Other, specify)
- ❖ **Terminology used within donor systems** (IATI aims to produce a glossary that maps the terminology used within the IATI standard to terminology used within donor agencies and international institutions. Please describe the term for each data item used within your organisation/systems)
- ❖ **Any issues or constraints relating to specific data items** (add any notes relevant to public users about the publication of this data item and any reasons for orange or red coding)

a) Organisation

Note: definitions and code lists can be found at **http://iatistandard.org/standard/organisation**

Information Area [to be colour coded as above]	Publication Date	Exclusions (a, b, or c) and Thresholds	Donor definition	Publication notes
Annual forward planning budget data for agency	01/06/2012		Organisation annual budget	Current year budget (at an aggregate level) to be published following Board approval.
Annual forward planning budget data for funded institutions		a		Not Applicable
Annual forward planning budget data for countries		a		Not Applicable
Organisation documents	01/06/2012			Public documents related to TI-S as an organisation are available at: http://www.transparency.org/publications/publications

b) Activities

Note: definitions and code lists can be found at **http://iatistandard.org/standard/activities**

Information Area [to be colour coded as above]	Publication Date	Exclusions (a, b, or c) and Thresholds	Donor Definitions	Publication notes
Reporting Organisation	01/06/2012			TI-S (21033 TI Transparency International)
Participating Organisation (Funding)		a		Not Applicable
Participating Organisation (Extending)		a		Not Applicable
Participating Organisation (Implementing)	01/04/2015			TI-S and it's National Chapters
Participating Organisation (Accountable)	01/06/2012			TI-S
Recipient Country	01/04/2013		Country location of TI-S's National Chapters around the world	TI-S's National Chapters
Recipient Region	01/04/2013	d	Regional location of TI-S's National Chapters around the world	Not currently recorded in the financial system. Further development and data mapping work needed.
Collaboration Type	01/04/2013	d	Funding type	Further development and data mapping work needed.
Default Flow Type	01/04/2013	d		Not currently recorded in the financial system. Further development and data mapping work needed.

Information Area [to be colour coded as above]	Publication Date	Exclusions (a, b, or c) and Thresholds	Donor Definitions	Publication notes
Default Aid Type	01/04/2013			Not currently recorded in the financial system. Further development and data mapping work needed.
Default Finance Type	01/04/2013			Not currently recorded in the financial system. Further development and data mapping work needed.
IATI activity identifier	01/04/2013			Further development and data mapping work needed.
Other activity identifiers	01/04/2013			Not currently recorded in the financial system. Further development and data mapping work needed.
Activity Title (Agency language)	01/04/2013		Programme/Project Name	Further development and data mapping work needed
Activity Title (Recipient language)		a		Not Applicable
Activity Description (Agency language)	01/04/2013		Programme/Project Description	Further development and data mapping work needed
Activity Description (Recipient language)		a		Not Applicable
Sector (CRS)	01/04/2013			Not currently recorded in the financial system. Further development and data mapping work needed
Sector (donor specific)		a		Not Applicable
Recipient Country Budget Identifier		a		Not Applicable
Activity Dates (Start Date)	01/06/2012		Project dates	
Activity Dates (End Date)	01/06/2012		Project dates	
Default Tied Aid Status		a		Not Applicable (Generally = 5 Untied)
Policy / Thematic Markers	01/04/2015			Not currently recorded in the financial system. Further development and data mapping work needed
Activity Status	01/04/2012			
Activity Contacts	01/04/2012			
Activity Web Site	01/04/2012			
Related Activity				Not Applicable
Financial transaction (Commitment)	01/04/2015		Contracted	Not currently recorded in the financial system. Further development and data mapping work needed

Information Area [to be colour coded as above]	Publication Date	Exclusions (a, b, or c) and Thresholds	Donor Definitions	Publication notes
Financial transaction (Disbursement & Expenditure)	01/04/2015		"Disbursements" refer to payments made to partner organisations, particularly TI National Chapters; while "expenditure" refers to the expenses directly incurred by TI-S.	Further development and data mapping work needed in order to publish at this level of detail.
Financial transaction (Reimbursement)				Not applicable
Financial transaction (Incoming Funds)	01/04/2013		Income receipts	Further development and data mapping work needed
Financial transaction (Loan repayment / interest repayment)		a		Not Applicable
Activity Budget	01/06/2012		Programme/Project budget	
Planned Disbursements				Not Applicable
Activity Documents	01/06/2012			
Conditions attached Y/N	01/06/2012	c		Generally, no conditions attached.
(OPTIONAL) Text of Conditions		c		
(OPTIONAL) Results data*		c		
(OPTIONAL) Sub-national Geographic Location		c		

*The suggested format for results data is a model to allow those that already publish results as data to do so in an internationally comparable format, should they so wish. Should future international agreements elsewhere on results data supersede the suggested data format, this will be updated accordingly.